

TRIM No: 13/252974
Action Officer: Phoebe Lee
Contact No: (07) 3225 2400



Department of
**Education, Training
and Employment**

Mr Ahmed Sokarno
Chief Executive Officer
Australian Academy Pty Ltd
PO BOX 10851
SOUTHPORT BC QLD 4215

Dear Mr Sokarno,

I refer to the VET Pre-qualified Supplier Agreement audit of Australian Academy Pty Ltd recently conducted by officers of this Department.

As advised during the exit interview, the audit identified a number of non-compliances in relation to records retention by Australian Academy Pty Ltd. Please find attached an audit report outlining the areas of non-compliance identified at audit (Attachment 1).

The organisation is not required to submit rectification evidence demonstrating full compliance with its Agreement. However, another PQS audit of the organisation will be scheduled in the future and will focus on non-compliances identified within the attached audit report. Failure by the organisation to demonstrate compliance with these, or any aspect of its PQS, may result in recovery or other action as deemed appropriate by the Department.

Therefore, this notification represents finalisation of the audit process.

Thank you for the cooperation your organisation demonstrated throughout the audit process. Should you need further clarification regarding the finalisation of the audit, please contact Ms Phoebe Lee, Lead Auditor, Training Compliance Unit on (07) 3225 2400 or via email at phoebe.lee@dete.qld.gov.au

Yours sincerely



REX TOM
Manager
Training Compliance Unit
02 / 08 / 2013