



LEARN THE SKILLS TO
BECOME JOB READY

SIT30616 CERTIFICATE III IN HOSPITALITY

Funded by the Queensland government.

WHAT IS FEE-FREE TRAINING FOR YEAR 12 GRADUATES?

To support Queensland's Year 12 graduates to successfully transition to employment, the government is offering fee-free training in high priority qualifications identified by the Queensland Government and industry groups. This means eligible participants will not be required to contribute to the cost of their training.

Australian Academy, based in Southport QLD, is a registered Government education service provider offering a range of Certificate III level vocational education and training (VET) courses to provide training in skills identified as most needed by employers and industry.

ELIGIBILITY

To be eligible to access fee-free training, you must:

1. have completed Year 12 in Queensland and hold a Senior Statement issued by the Queensland Curriculum and Assessment Authority or equivalent certificate that confirms you have completed Year 12 in Queensland
2. enrol and start training with an approved training provider by the end of the calendar year following the completion of Year 12
3. live permanently in Queensland

COURSE OVERVIEW

This qualification reflects the role of individuals who have a range of well-developed hospitality service, sales or operational skills and sound knowledge of industry operations. Using discretion and judgement, they work with some independence and under limited supervision using plans, policies and procedures to guide work activities.

This qualification provides a pathway to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafés, and coffee shops. This qualification allows for multiskilling and for specialisation in accommodation services, food and beverage and gaming.

JOB OPPORTUNITIES

Job roles that may be available to you after successful completion of the course include:

- Espresso coffee machine operator
- Food and beverage attendant
- Front desk receptionist
- Front office assistant
- Function attendant
- Function host
- Gaming attendant
- Guest service agent
- Housekeeper
- Restaurant host
- Senior bar attendant
- Waiter

ENTRY REQUIREMENTS

1. Students must be 15 years of age or over.
2. Students are required to successfully complete the Language Literacy and Numeracy test and achieve Australian Core Skills Framework level 3 across reading, writing, learning, oral communication and numeracy skill. Prospective students who have completed Year 12 or provide an AQF Certificate III or above in any discipline will be deemed as meeting the LLN entry requirements.
3. Satisfactorily complete a pre-training review interview to determine student's suitability for the chosen course.

COURSE MODE OF DELIVERY AND DURATION

The course is provided through face-to-face delivery or distance; however blended learning is an option with block delivery. This course will be delivered and assessed in 12 months.

RECOGNITION OF PRIOR LEARNING

Many of our students already have a high level of skills, knowledge and expertise that can be recognised through a Recognition of Prior Learning (RPL) process. Students seeking recognition can apply for RPL on enrolment into a qualification or throughout the duration of their study.

CREDIT TRANSFER

If you have completed previous study that is the same as your intended qualification with another organisation you may be able to apply for a credit transfer or exemption. A copy of the original transcript must be provided when applying for a credit transfer.

WORLD-CLASS TRAINING

WORLD-CLASS LEADERS



COURSE OUTLINE (UNITS OF COMPETENCY)

TOTAL NUMBER OF UNITS = 15

- 7 core units
- 8 elective units

CORE UNITS	
BSBWOR203	Work effectively with others
SITHIND002	Source and use information on the hospitality industry
SITHIND004	Work effectively in hospitality service
SITXCCS006	Provide service to customers
SITXCOM002	Show social and cultural sensitivity
SITXHRM001	Coach others in job skills
SITXWHS001	Participate in safe work practices
ELECTIVE UNITS	
SITHIND001	Use hygienic practices for hospitality service
SITHACS001	Clean premises and equipment
HLTAID003	Provide first aid
SITTTSL007	Process reservations
SIRXPDK001	Advise on products and services
SITXCCS002	Provide visitor information
SITXFIN001	Process financial transactions
SITXWHS002	Identify hazards, assess and control safety risks

ASSESSMENTS

To be assessed as competent, learners need to provide satisfactory evidence to all the assessment requirements relating to their knowledge and skills relevant to the unit of competence. Assessment methods may include:

- Written activities
- Case studies
- Projects
- Role plays / observations

HOW TO ENROL

Applying to Australian Academy is easy. You can submit your enrolment application any time by email to info@australianacademy.edu.au or call **1300 656 693**. You will be contacted by AA to arrange a follow up appointment for a pre-training review.

Once we receive your enrolment form, we will send you a Letter of Offer including all the enrolment conditions. When you accept it and return a signed copy along with payment, we will secure your place.

Enrol now



Gold Coast (QLD)

10 Scarborough Street
Southport, Gold Coast
QLD 4215
P 1300 656 693

Brisbane (QLD)

Level 3, 12 Mount Gravatt
Capalaba Road, Upper
Mount Gravatt QLD 4122
P (07) 3343 3776

Sunshine Coast (QLD)

Sunshine Coast Stadium
31 Sportsmans Parade
Bokarina QLD 4575
P 1300 656 693